



## Learner/Client Survey Summary

Instructional Resource Professional

Teacher Name \_\_\_\_\_ Employee ID No. \_\_\_\_\_

School \_\_\_\_\_ Evaluation Year \_\_\_\_\_

Program \_\_\_\_\_

1. How many surveys did you distribute? \_\_\_\_\_
2. How many completed surveys were returned? \_\_\_\_\_
3. What is the percentage of completed questionnaires you received (#1 divided into #2)? \_\_\_\_\_ %

### *Learner/Client Satisfaction Analysis*

4. Describe your survey population(s) (i.e., list appropriate demographic characteristics).

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5. List factors that might have influenced the results (e.g., survey was conducted as the bell rang for dismissal).

6. Analyze survey responses and answer the following questions:

A) What did learners/clients perceive as your major strengths?

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(Continued)

B) What did learners/clients perceive as your major weaknesses?

C) How can you use this information for continuous professional growth?

*(You may include a copy of the Learner/Client Survey Summary in the Professionalism section of the documentation log.)*