



REQUEST TO REMOVE A STANDARD COURSE OFFERING FROM A SCHOOL CATALOG

Complete this form in accordance with the current version of Regulations 3201 and 3212, section III.F, to request approval to remove a standard course offering from an individual school’s catalog.

School	Course Title	Course Code
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JUSTIFICATION AND RATIONALE

COURSE OFFERING(S) AVAILABLE IN LIEU OF REMOVED COURSE

ADDITIONAL SUPPORTS/SCAFFOLDS AVAILABLE FOR STUDENTS IN LIGHT OF REDUCED STANDARD COURSE OFFERING (IF APPLICABLE)

PRIOR TO OCTOBER 15 - approval by local school Instructional Leadership Curriculum Committee

OCTOBER 15 - submission for approval by local school to region assistant superintendent (RAS)

Principal

Date

PRIOR TO NOVEMBER 15 - submission for approval by RAS to assistant superintendent, Instructional Services Department

Region Assistant Superintendent

Date

PRIOR TO NOVEMBER 30 - Final approval by assistant superintendent, Instructional Services Department

- Approved to remove standard course offering

- Disapproved (return request to local school and RAS with reason for disapproval attached)

DATE OF NOTIFICATION _____