

**FPAC Agenda**  
September 12, 2023  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

**Meeting Opening/Announcements**

FPAC Membership Update and New Member Introductions

Election of FPAC Officers for 2023-2024

**Community Time**

Opportunity for the public to address the Council

**Staff Announcements/Presentation/Discussion**

- Janice Szymanski, new Chief of Facilities Services and Capital Programs
- Chuck Fanshaw, Interim Assistant Superintendent, Facilities and Transportation Services
- Jessica Gillis, Executive Director for Facilities and Transportation Services

**Approval of Meeting Minutes**

N/A

**Old Business**

**New Business**

2023-2024 Annual Charge

Discussion of any other items of interest

**Member Time**

FPAC Virtual Participation Guidelines

**Adjournment**

Note: The officers will not hold a coordination meeting prior to the full session; instead that time will be used to provide an FPAC introduction to new members.

MINUTES  
Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2023-2024 School Year

September 12, 2023

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	Yes
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Dan Hogan	Providence	Yes
Kevin Cahill	Springfield	Yes
Vacant	Sully	No
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Janice Szymanski, FCPS Chief of Facilities Services and Capital Programs
- Jessica Gillis, FCPS Executive Director for Facilities and Transportation Services

**Meeting Opening/Announcements:**

- Welcome and meeting overview
- Introduction of new FPAC member, Bart Stewart, the Mason District member
- Introduction of the new FCPS Chief of Facilities Services and Capital Programs, Ms. Janice Szymanski

**Election of FPAC Officers for 2023-2024**

FPAC elected the following officer for the 2023-2024 school year.

- Chair – Katie Hermann
- Vice Chair – Cathy Hosek
- Recorder – Dianna Bo

**Community Time**

Opportunity for the public to address the Council - No Public in attendance

## Staff Announcements/Presentation/Discussion

- Janice Szymanski, new Chief of Facilities Services and Capital Programs, explained her role after an organizational shift at FCPS. She is the chief of Facilities Services and Capital Programs, which includes capital planning, sustainability, utilities, grounds related upkeep, and facility maintenance.
- Jessica Gillis, Executive Director for Facilities and Transportation Services
  - New FPAC Charge: discussed how can Jessica, Janice, COO staff help with charge items
  - Switch Gear continue to be long lead items. Falls Church High School switch gear came at the end of the summer. Supply Chain and labor shortage have caused project delays.
  - Bonnie Brae ES - bid opening delayed until October in case of lower inflation
  - Bond referendum vote this year – anti and pro-bond group meetings are being supported by Jessica and staff
  - Brookfield Elementary School - project continues and we will continue to be tracked by FPAC
  - CIP is in development
  - 2 boundary changes underway - Kent Gardens - options will be presented to community this month; Glasgow – second scoping meeting: reducing numbers in enrollment due to large population of students approximately 1,800 assigned to school
  - Renovation Queue: Staff met with DLR group recently; recommendations were paused to wait for Strategic Plan to be completed which is now complete. Facility condition assessments will be contracted out; scope still needs to be developed. Results from facility condition assessments will provide data as one part of the renovation queue formulation. Another part of this renovation queue should incorporate input from community users of FCPS facilities.
    - Condition Assessment for the City of Fairfax schools is complete: lessons learned, what was considered, etc. should be reviewed.
    - Next Step for renovation queue:
      - FPAC may be asked to Comment on DLR Renovation Criteria
      - DLR is on contract to develop renovation queue. Will fold in the strategic plan.
      - Need to determine what key points in time and how/when will FPAC be valuable to the Renovation Queue development
  - There is a push by the School Board to determine the roles of CPDC and FPAC and how they differ and how they are related.
- Takeaways from FPAC Annual Report presentation identified by Katie for discussion with FPAC and staff. Two possible Annual Charge items were:
  - 1) Pre-K classrooms in FCPS was a topic of interest expressed by the School Board that FPAC could explore.
  - 2) Boundary policy was also important to the School Board; there is interest from the Superintendent to look at more boundary changes; administrative boundary changes (simple changes for unoccupied developments). Current policy – previous superintendent put moratorium on administrative boundary changes (in 2018). The

School Board would like to revisit this policy implementation. Recommended Draft revision language policy for boundary changes is ready for Board review.

**Approval of Meeting Minutes**

N/A

**Old Business**

N/A

**New Business**

Proclamation from the School Board will be made in honor of Dan Aminoff for his service to FCPS through FPAC; Thursday, September 14

Plan for a Bond Committee rep to be a speaker at the October meeting

Discussed proposed 2023-2024 FPAC Annual Charge

**Member Time**

FPAC Virtual Participation Guidelines remain unchanged

**Adjournment**

The meeting was adjourned at 9:00 pm.

**FPAC Agenda**  
October 10, 2023  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

**Meeting Opening/Announcements**

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

Len Forkas, FPCS Facilities Bond

**Approval of Meeting Minutes**

September 12, 2023

**Old Business**

**New Business**

**2023-2024 Annual Charge**

Discussion of assignments:

1. Continue to develop the long-range vision for FCPS school facilities;
2. Provide further support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations, monitor the Brookfield Elementary School renovation, provide input on proposed revisions to the renovation queue;
3. Advise and assist with the development and implementation of updated boundary policies;
4. Assess how FCPS can achieve greater energy efficiency and environmental sustainability throughout its facilities; and
5. Envision the role and future focus of FPAC.

**Member Time**

**Adjournment**

Note: The officers will not hold a coordination meeting prior to the full session; instead that time will be used to provide an FPAC introduction to new members

MINUTES  
Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2023-2024 School Year

October 10, 2023

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	No
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Dan Hogan	Providence	No
Kevin Cahill	Springfield	Yes
Vacant	Sully	No
Allam Al-Alami	At Large	No
Karl Jensen	At Large	Yes
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Melissa Morrison, member of the public
- Tamara (Tammy) Derenak Kaufax, School Board Member
- Jessica Gillis, FCPS Executive Director for Facilities and Transportation Services

**Meeting Opening/Announcements:**

Welcome and meeting overview

Introductions

- Karl Jensen, new At-Large FPAC member, introduced.
- Tammy Derenak Kaufax, the School Board liaison to FPAC, was introduced.
- Melissa Morrison, a member of the public, was introduced.

**Community Time**

Opportunity for the public to address the Council –

Melissa Morrison, a concerned parent of Herndon High School and Herndon Middle School students, was in attendance and addressed FPAC primarily about concerns for the conditions of the facilities and grounds of Herndon Middle School. She highlighted examples of poor conditions in the school building and the soccer and baseball fields.

Ms. Morrison noted significant academic gaps at Herndon Middle School and described that the school is not meeting standards and demonstrates large performance gaps compared to the nearest school.

Ms. Morrison is looking for support to improve facilities at Herndon Middle School and notes that 2031 is not soon enough for facility renovations. Additionally, she discussed safety concerns related to the area adjacent to the soccer fields.

### **Staff Announcements/Presentation/Discussion**

Planned guest, Len Forkas who was scheduled to speak with FPAC about the FPCS Facilities Bond was unable to attend this month.

Jessica Gillis, FCPS Executive Director for Facilities and Transportation Services provided updates:

- FCPS Facilities Bond – funding for next school renovations included on the next Bond.
- FPAC members asked for details on how many hours a day FCPS schools are being used outside of the school day by the community.
  - It was recommended that a representative from FCPS Community Use office come speak to FPAC at future meeting.
  - An audit was completed on community use last year. Fees increased slightly and organizations using FCPS facilities require insurance now.
- Discussed Herndon Middle School issues
- Reviewed status of Brookfield Elementary renovation project.
- Discussed that pre-k focus has been an emphasis for over a decade on the school board. FCPS has been moving forward with action to find spaces and grow the pre-k program.

### **Approval of Meeting Minutes**

Meeting minutes from September 12, 2023, FPAC meeting were approved.

### **Old Business**

Recap of Kent Gardens boundary issues, ongoing community engagement, and next steps

Reviewed FPAC Virtual Participation Guidelines, which remain unchanged and can be found here:

<https://go.boarddocs.com/vsba/fairfax/Board.nsf/goto?open&id=BR5L6V5491F3>

### **New Business**

Discussed that there are now 6 regions (and Regional Superintendents) instead of 5 regions to better align with geographic area in the county.

The entire School Board is up for election/re-election. FPAC members should plan to schedule an introduction meeting with the school board member from their districts in January.

February is the FPAC offsite retreat – topics and guest speakers are being sought, please talk with Katie if you have any ideas.

### **2023-2024 Annual Charge**

Discussion of annual charge topics:

1. Continue to develop the long-range vision for FCPS school facilities;
2. Provide further support to facilitate implementation of the accepted FPAC major maintenance and asset management recommendations, monitor the Brookfield Elementary School renovation, provide input on proposed revisions to the renovation queue;
3. Advise and assist with the development and implementation of updated boundary policies;
4. Assess how FCPS can achieve greater energy efficiency and environmental sustainability throughout its facilities; and
5. Envision the role and future focus of FPAC.

**Member Time**

N/A

**Adjournment**

The meeting was adjourned at 8:36 pm.



**FPAC Agenda**  
November 14, 2023  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

**Meeting Opening/Announcements**

**Community Time**

Opportunity for the public to address the Council.

**Staff Announcements/Presentation/Discussion**

Justin Moss, Chief, Facilities & Capital Programs Office in FCPS Facilities Management.

Justin will discuss the inventory process/system (if any) that is used to schedule maintenance and replacement cycles, as it might be helpful for FCPS facilities staff to have as a starting point for the upcoming facility assessment, especially related to things like roofs, roadways, etc.

**Approval of Meeting Minutes**

October 10, 2023

**Old Business**

**New Business**

**Member Time**

**Adjournment**

Note: The officers will hold a coordination meeting, prior to the full session

MINUTES  
Facilities Planning Advisory Council (FPAC)

Regular Meeting  
2023-2024 School Year

November 14, 2023

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	Yes - Remote
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Dan Hogan	Providence	No
Kevin Cahill	Springfield	No
Vacant	Sully	No
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Robert Jordan, member of the public
- Paul Scott, Assistant Director of Environmental and Sustainability for FCPS

**Meeting Opening/Announcements:**

Welcome and meeting overview

Introductions

- Paul Scott, Assistant Director of Environmental and Sustainability for FCPS, was introduced.
- Robert Jordan, a member of the public representing Faith Alliance for Climate Solutions, was introduced.

**Community Time**

Opportunity for the public to address the Council –

Robert Jordan, a representative from the Faith Alliance for Climate Solutions, was in attendance and joined the meeting FPAC primarily to hear how FPAC was advising on energy and sustainability topics. He was interested in how FPAC is addressing JET goals. He meets regularly with FCPS superintendent and FCPS staff to discuss energy usage reduction and sustainability opportunities. He also meets regularly with county government on renewable energy, energy usage reduction, JET goals and other related topics.

## **Staff Announcements/Presentation/Discussion**

Planned guest, Justin Moss, Chief, Facilities & Capital Programs Office in FCPS Facilities Management, was unable to attend. Justin was planning to discuss the inventory process/system (if any) that is used to schedule maintenance and replacement cycles, as it might be helpful for FCPS facilities staff to have as a starting point for the upcoming facility assessment, especially related to things like roofs, roadways, etc. Paul Scott, Assistant Director of Environmental and Sustainability, attended instead to discuss the day's topics.

- Discussed scope of work for facility assessment, which will kick off this winter.
  - Justin is POC for the scope of work for the facility assessment.
  - The facility assessment will address big ticket items that FCPS doesn't already track.
- Discussed the need to work with Design and Construction on sustainability and maintainability in designs.
- Discussed the need to focus on tracking warranties, etc. after construction projects are completed.
- Discussed the difficulty of hiring and retaining qualified trade technicians, and the impacts stemming from this issue.
- Discussed how FCPS is implementing energy efficiency and sustainability solutions, and how FCPS was moving forward on meeting JET goals.

## **Approval of Meeting Minutes**

Skipped approval of meeting minutes from October 10, 2023. Will need to approve meeting minutes in the meeting on December 5, 2023.

## **Old Business**

None

## **New Business**

- Next meeting is Dec 5<sup>th</sup>
- Discussed the possible need to provide a mid-year update on the annual report to the school board.

## **Member Time**

N/A

## **Adjournment**

The meeting was adjourned prior to 9:00 pm.

## **FPAC Agenda**

December 5, 2023

7:00 – 9:00 pm

FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

### **Meeting Opening/Announcements**

### **Community Time**

Opportunity for the public to address the Council.

### **Staff Announcements/Presentation/Discussion**

Justin Moss, Executive Director, Office of Facilities Management for FCPS, will discuss facilities budgeting beyond and in more detail than is provided in the CIP.

### **Approval of Meeting Minutes**

October 10, 2023 and November 14, 2023

### **Old Business**

### **New Business**

### **Member Time**

### **Adjournment**

Note: The officers will hold a coordination meeting, prior to the full session

**MINUTES**  
**Facilities Planning Advisory Council (FPAC)**

Regular Meeting  
2023-2024 School Year

December 5, 2023

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	No
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Dan Hogan	Providence	No
Kevin Cahill	Springfield	Yes
Vacant	Sully	N/A
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Justin Moss, Executive Director, Office of Facilities Management for FCPS

**Meeting Opening/Announcements**

Welcome and meeting overview

Introductions

Introduced Justin Moss

**Community Time**

Opportunity for the public to address the Council. No public in attendance.

**Staff Announcements/Presentation/Discussion**

Justin Moss, Executive Director, Office of Facilities Management for FCPS, will discuss facilities budgeting beyond and in more detail than is provided in the CIP.

Discussed the Capital Asset Renewal Program and fund sources; FY2025-2029 CIP will include more robust language than the current version.

- Major maintenance, infrastructure replacement, capital sinking funds (county's year-end carryover budget)

Discussed the Facility Asset Management, including capital asset inventory and asset life cycle information. Briefly addressed how the FCPS facility condition assessment could inform the renovation queue criteria.

Discussed Joint Environmental Taskforce (JET) goal update, to include solar power purchase agreement (PPA) project and Energy Savings Performance Contract (ESPC) project strategy.

### **Approval of Meeting Minutes**

Approved October 10, 2023, and November 14, 2023, meeting minutes.

### **Old Business**

Discussed Kent Gardens / McLean Elementary boundary change process and School Board vote.

Discussed status of Brookfield Elementary School renovation status.

Discussed annual report and the need for a mid-year snapshot report.

### **New Business**

### **Member Time**

### **Adjournment**

Note: The officers held a coordination meeting prior to the full session.

## **FPAC Agenda**

February 6, 2024  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

### **Meeting Opening/Announcements**

Introduction of new Mount Vernon District School Board member, Mateo Dunne

### **Community Time**

### **Staff Announcements/Presentation/Discussion**

- Mateo Dunne, Mount Vernon District School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services (TBD)

### **Approval of Meeting Minutes**

December 5, 2023

### **Old Business**

### **New Business**

### **Member Time**

### **Adjournment**

Note: The officers will hold a coordination meeting prior to the full session.

**MINUTES**  
**Facilities Planning Advisory Council (FPAC)**

Regular Meeting  
2023-2024 School Year

February 06, 2024

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	Yes
Bart Stewart	Mason	Yes
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Open	Providence	N/A
Kevin Cahill	Springfield	Yes
Open	Sully	N/A
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Mateo Dunne, Mount Vernon District FCPS School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services
- Chuck Fanshaw, Guest – Braddock District
- Dr. Reid - FCPS Superintendent

**Meeting Opening/Announcements**

Welcome and meeting overview

Introductions

Introduction of FPAC members and staff

Introduction of Mateo Dunne, Mount Vernon District School Board member

**Community Time**

Opportunity for the public to address the Council. No public in attendance at the meeting.



## **Staff Announcements/Presentation/Discussion**

- Jessica Gillis, Executive Director for Facilities and Transportation Services: updates from FCPS facilities staff including status of the CIP and the upcoming School Board meetings related to the CIP
  - Announced dates for various school board meetings
  - Discussed Glasgow Boundary Study
  - Confirmed FPAC Retreat logistics - Frost Middle School on Feb 24th
  - Facility Building Assessment - every facility will be looked at; essential criteria will be included to determine what condition facility is in; contract scope in development
  - Provided update on Renovation Queue consultation report from DLR
- Dr. Reid, FCPS Superintendent: Brief Q&A with Dr. Reid.
- Mateo Dunne, Mount Vernon District School Board member: open discussion about FPAC and his thoughts about facilities and other related topics.

## **Approval of Meeting Minutes**

Approved December 5, 2023, meeting minutes. Bart Stewart moved to approve. Cathy Hosek seconded. Approved by FPAC all members in attendance.

## **Old Business**

N/A

## **New Business**

Reviewed retreat topics and logistics.

## **Member Time**

N/A

## **Adjournment**

Note: The officers held a coordination meeting prior to the full session.

## **FPAC Retreat Agenda**

February 24, 2024

### **Frost Middle School**

Lecture Hall

4101 Pickett Road, Fairfax

9:00am – 2:00pm

**Opening/Announcements & Community Time: 9:00am – 9:15am**

**Completed Renovation Tour: 9:15am – 10:15am**

**Break: 10:15am – 10:30am**

**Guest Speaker: Shawn Matlock, Prince George's Co Public Schools,  
Director, Dept of Capital Programs: 10:30am – 11:30pm**

**Recent School Board Motions: 11:30am – 12:30pm**

- 1. FCPS Strategic Plan & Facilities**
- 2. Construction Contract Methods**
- 3. Infrastructure Funding Methods**
- 4. Public/Private Partnership Opportunities**

**Lunch: 12:30 – 1:00pm**

**Current Annual Charge Updates from Sub-Committees: 1:00pm – 1:45pm**

**Final Discussion & Wrap-up: 1:45pm – 2:00pm**

**Adjournment**

## **FPAC Agenda**

March 5, 2024  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

### **Meeting Opening/Announcements**

### **Community Time**

### **Staff Announcements/Presentation/Discussion**

- Mateo Dunne, Mount Vernon District School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services (TBD)

### **Approval of Meeting Minutes**

- February 6, 2024

### **Old Business**

- Recap topics from FPAC retreat held on February 24, 2024, and continue discussion on key topics: Construction Contracting Strategies and FCPS Facilities Master Plan concept.

### **New Business**

### **Member Time**

### **Adjournment**

Note: The officers will hold a coordination meeting prior to the full session.

**MINUTES**  
**Facilities Planning Advisory Council (FPAC)**

Regular Meeting  
2023-2024 School Year

March 05, 2024

Members of the public are welcome to attend in-person at:  
Fairfax County Public Schools (FCPS) Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA

The following FPAC members attended:

Name	District	Attended Meeting
Open	Braddock	N/A
Dianna Bo	Dranesville	Yes
Jim Riddle	Hunter Mill	Yes
Troy Thompson	Franconia	Yes
Bart Stewart	Mason	No
Catherine Hosek	Mt. Vernon / Vice Chair	Yes
Open	Providence	N/A
Kevin Cahill	Springfield	Yes
Open	Sully	N/A
Allam Al-Alami	At Large	Yes
Karl Jensen	At Large	No
Open	At Large	N/A
Katie Hermann	City of Fairfax / Chair	Yes

**OTHER ATTENDEES:**

- Mateo Dunne, Mount Vernon District FCPS School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services

**Meeting Opening/Announcements**

Welcome and meeting overview

**Community Time**

Opportunity for the public to address the Council. No public in attendance at the meeting.

**Staff Announcements/Presentation/Discussion**

Jessica Gillis, Executive Director for Facilities and Transportation Services: updates from FCPS facilities staff.

**Approval of Meeting Minutes**

Will approve meeting minutes from February meeting at April meeting.

## **Old Business**

- Recapped topics from FPAC retreat held on February 24, 2024, and continued discussion on key topics: Construction Contracting Strategies and FCPS Facilities Master Plan concept.
- Reviewed and edited two memorandums from FPAC to the School Board on the following topics:
  - Reasons to reconsider current FCPS Procurement Methods for building renovations/additions and new construction.
  - Recommendation for development of a FCPS Facilities Master Plan.

## **New Business**

N/A

## **Member Time**

N/A

## **Adjournment**

Note: The officers held a coordination meeting prior to the full session.

April 16, 2024  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

**Meeting Opening/Announcements**

**Community Time**

**Staff Announcements/Presentation/Discussion**

- Mateo Dunne, Mount Vernon District School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services

**Approval of Meeting Minutes**

- February 6, 2024
- March 5, 2024

**Old Business**

- None

**New Business**

- 2023-2024 Annual Charge Report
  - Status of topics – i.e. a brief report out from topic/charge leads
  - Outstanding Questions or Unresolved Ideas
  - Schedule for report development & finalization

**Member Time**

- Member report outs
  - Discussion of latest facility happenings in across the districts
  - Upcoming items to keep an eye on

**Adjournment**

Note: The officers will hold a coordination meeting prior to the full session.

## FPAC Agenda

May 7, 2024  
7:00 – 9:00 pm  
FCPS Gatehouse Administration Center  
8115 Gatehouse Road, Falls Church, VA  
Room 3050/3051

### Meeting Opening/Announcements

Introduction of New FPAC member: Joe Arnold

### Community Time

### Staff Announcements/Presentation/Discussion

- Mateo Dunne, Mount Vernon District School Board member
- Jessica Gillis, Executive Director for Facilities and Transportation Services
- Guest speaker: John Keegan, P.E., Senior Vice President, Development at Gilbane Development Company.

John was a member of FPAC as an At-Large member (via Rachna Sizemore-Heizer) from August 2021 to July 2022. John has a wealth of knowledge related to Higher Education & Public-Private Partnership (P3) programs. John has graciously agreed to talk with FPAC about his experiences with and knowledge related to P3 programs.

### Approval of Meeting Minutes

- April 16, 2024

### Old Business

- 2023-2024 Annual Charge Report
  - Last opportunity for discussion about Annual Report topics prior to draft submissions, which are due on May 20, 2024.

### New Business

- Discussion about FCPS staff response to the Feb 8th School Board's follow-on motions to Capital Improvement Program (CIP)

### Member Time

- Member report outs
  - Discussion of latest facility happenings in across the districts
  - Upcoming items to keep an eye on

### Adjournment

Note: The officers will hold a coordination meeting prior to the full session.