

January 16, 2025

IMPORTANT NOTICE
ELECTRONIC PROCUREMENT (eBID)
Invitation For Bid No. MMB-046-25
Emergency Generator Replacement
at Robinson Secondary School

Bidders:

You are invited to submit an electronic bid for the following: **Furnish all labor and materials for the Emergency Generator Replacement at Robinson Secondary School, in accordance with specifications and drawings available for download from the Bonfire website. If a copy is needed, contact the individuals listed below for pick-up from the Office of Facilities Management, 5025 Sideburn Road, Room 62, Fairfax, Virginia 22032.**

A mandatory pre-bid meeting will be held January 23, 2025*, at 10:00 a.m. at **Robinson Secondary School**, 5035 Sideburn Road, Fairfax, Virginia 22032. Contractors shall meet in the Lobby of the buildings front entrance to sign the meeting roster. **NO ONE WILL BE ADMITTED AFTER 10:05 A.M.**

The purpose of the pre-bid meeting is to provide potential Bidders an opportunity to ask questions and obtain clarification about any aspect of this Invitation for Bid. Any changes or clarifications resulting from this pre-bid meeting will be issued in a written addendum. It is important that all Bidders have a clear understanding of the specifications, scope of work, and requirements of this solicitation. Attendance at the pre-bid meeting will be a pre-requisite for submitting a Bid; attendance will be evidenced by the Contractor's signature on the meeting roster. **Bidders who do not attend the pre-bid meeting will not be permitted to submit a Bid.** If a Bidder submits a Bid and did not attend the mandatory pre-bid meeting, the Bid will be returned unopened by U.S. Mail to the Bidder.

Bid will be inclusive of all labor, material, equipment, permits and sales or use taxes required to complete the work in its entirety. Prospective bidders are encouraged to visit the site prior to submitting bid.

If you should you have any questions concerning type of extent of work required, you may contact **Chris Hutzell at (571) 294-8932 or Amanda Hutchison at (703) 764-2410.**

Bidders shall **submit with their electronic bid**, proof of proper licensing as required by Title 54, Chapter 11, Code of Virginia, as amended, as listed below:

Class "A" Contractors License - for projects totaling \$120,000 or more

Upon award, the successful bidder shall be licensed in accordance with:

Code of the County of Fairfax, Virginia, 1976, Chapter 4, Article 7, entitled "Business, Professional and Occupational Licensing (BPOL) Tax" (703-222-8234).

Property Damage	\$100,000
Workmen's Compensation	As required by law

The contractor shall carry the types and minimum amounts of insurance coverage set forth in the General Conditions, which coverages shall also apply to any subcontractors engaged in the project. Proof of insurance shall be submitted prior to commencing work.

Invitation for Bid
Page 2

Discrimination prohibited: In the solicitation or awarding of contract, the Fairfax County School Board shall not discriminate because of race, religion, color, sex, or national origin of the bidder or offeror. It is mandatory that you indicate on your bid whether your firm is or is not a Small Business Firm or a Minority Business Firm. This information is for statistical purposes only. All firms tendering bids will receive equal consideration for award.

Contractor must comply with Fairfax County Construction Safety Resolution adopted by the Board of Supervisors, as modified December 8, 2003.

The work shall be completed by August 29, 2025. Liquidated damages in the amount of \$500.00 per calendar day will be imposed if job is not completed by the specified date.

MANDATORY PROCEDURE FOR SUBMISSION OF BIDDING DOCUMENTS:

Bidders are advised of the following mandatory procedure for submission of bidding documents for this IFB:

- A. Bid Form: Bidders must submit their completed Bid Form electronically using the Bonfire platform at <https://fcps.bonfirehub.com> before the due date and time set forth in the IFB.
- B. Bid Security: Bidders must submit their Bid Security to the Owner before the due date and time set forth in the IFB using the procedure set forth therein.
- C. In order to be eligible for award, Bidders must complete the submission of their Bid Form in accordance with item 4.A, of the Invitation for Bid and their Bid Security in accordance with item 4.B of thereof, before the due date and time specified for each.

BID OPENING: The **EMERGENCY GENERATOR REPLACEMENT at ROBINSON SECONDARY SCHOOL**, bid opening will be held on **February 6, 2025, at 10:00 a.m.** via Google Meet. You may join the meeting as early as 9:45 a.m. The Google Meet link is set forth in the project specifications. Instructions for attendance in person are set forth in the IFB.

Sincerely,



Paul Hatcher
Director

PH/alh

cc: Principal
Justin Moss
Lucy Dong
Jose Gomez
Chris Hutzell
Vicki Garner
Contract File

*In the event of inclement weather on the date of the Mandatory Pre-Bid meeting that delays opening or closes the Fairfax County Public Schools Central or Administrative Offices, the meeting will be rescheduled by Addendum.